

**Spruce Hill Community Association
Board Meeting May 9th, 2017
257 South 45th Street
Minutes taken by Rana Fayez**

Present: Bosse, Alexa; Calkins, Monica; Carr, Tyree; Grossbach, Barry; Guffanti, Richard; Hamerman-Brown, Sylvia; Johnstone, Evan; Line, Laura; Liu, Roseann; McCarty, Mary Ellen; McGarvey, Vicki; Medley, Leslie; Potter, John; Richman, Andrew; Rosof, Libby; Santoro, Craig; Santoro, Eric; Wagenveld, Mark; Waiters, Jackie

Absent: Alvarez, Veronica; Bush, Julie; Fayez, Rana; Gong, Bo; Moore, Richard; Nelson, Elaine;

Night Market Update - Barry Grossbach

Will be 40-80 food trucks.

Trying to Figure out the best place to have a SHCA table.

MOU is signed but we have not yet received a signed copy from Food Trust.

Penn Police are enthusiastic.

Will start to promote after May Fair.

Operating businesses will not be blocked.

May Fair - Mark Wagenveld and all

The main topic of the meeting was to discuss what happens if we rain out.

Contingency plan for the following services ordered:

Food Trucks - Barry will call each to explain the situation. Not a paid service, so no money loss at risk.

Vendors - Mark will work with Andrew to return payment to vendors.

Tables, Chairs, tents - Mark will cancel and we will lose about \$600 deposit

Raffle - Consider continuation of raffle online sales and holding the drawing at the center, the Baltimore Ave Dollar Stroll or Night Market. Folks helped to fill out raffle tickets from online raffle sales.

Book Sale - Will be held at the center if May Fair if cancelled.

Music - Mark will cancel and offer the bands some money - tbd.

When to Decide to call off or carry on? - Phone conference will be held at 8pm on Thursday evening with exec and anyone who wants to participate. Eric will facilitate the meeting.

Appendix:

May Fair Contingency Planning Notes (Phone Call Meeting May 11th, 8pm)

Notes:

Vote - Do we cancel?

All in favor -Yes

Mark will cancel vendors etc. Vendors will get refund. Mark and Andrew will coordinate to mail checks.

Eric will write the statement for publication ASAP.

Raffle will continue and online sales will continue. Drawing will be held at Baltimore Ave Dollar Stroll. Tickets will be sold during the stroll. June 14th

Night market june 29 will be announced with the cancellation announcement.

West philly local - Andrew

UC neighbors, listserv - Eric

Volunteer sign up sheet - Mary Ellen Text or call people

Book Sale and Raffle Sale -Saturday at the center 10-4

Potluck

Coffee - Evan

Donuts - Mary Ellen / Andrew

Setup on Friday Night - Monica / Mary Ellen

Money and change on Saturday - Andrew